



Brighton & Hove
 Local Involvement Network
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**Notes of Brighton and Hove LINK
 Hospital Discharge Action Group (HDAG)
 14.00-16.00, Tuesday 11th May 2010, Clermont Room, Brighthelm**

<p>Present: Robert Brown MBE (Chair of HDAG/LINK Chair) Sheila Killick (LINK participant, Carers Centre) Rita Bowman (LINK participant, Crossroads) Sue Brand (LINK participant)</p>	<p>Apologies: Dawn Webb (LINK participant, Care Home Manager) Claire Stevens, LINK Manager</p>	
<p>In attendance: Val Young, LINK Development Worker (minutes)</p>	<p>Providers: None</p>	
<p>Minutes of last minutes (30th March) The minutes were agreed as an accurate record of the meeting.</p>		
<p>Matters Arising (30th March) (outstanding actions below) Claire had contacted Social Care regarding how many patients hospital social workers assess per week and how many discharges are delayed due to home care not being available and will give an update when response received (which was still in timescale). Val commented that although the survey was not complete in time for the April Falls Event, she had been taking it to all promotional events and outreach sessions.</p>		
Agreed Action	Who	Date Completed
Outstanding Actions from 30th March Minutes		
Update on actions to contact Ambrose Paige and to contact nursing and/or residential homes for experiences on hospital discharge.	Dawn	
Val explained that Claire was still waiting for dates to carry out enter and view to discharge lounge at Sussex County. Robert offered to contact BSUHT if no response was forthcoming.	Host	
Actions from May Meeting		
Email version of survey to Rita	Claire (Host)	03.06.10
Take copies of completed surveys to next MHAG meeting	Val (Host)	Completed

<p>Ask BSUHT: What is meant by 'purple planner' in discharge policy? Clarity around 'Choices' policy and check what is currently in operation. Why aren't discharge letters being given to patients if these are meant to be part of the policy? How can they justify that patients should be able to get their own 'TTO's (to take outs) while waiting for discharge? What is "Productive Ward" policy and why isn't it mentioned in the Discharge Policy? Request copies. Invite providers to future meetings as mentioned in summary of discussion.</p>	Host	Completed 10.06.10
<p>Summary of Discussion</p> <ul style="list-style-type: none"> • Robert welcomed Sue Brand as a new member of the HDAG • Discussed BSUHT Discharge Policy – actions arising from policy contents under 'Actions from May meeting'. • Concerns that patients are not being given their discharge information when leaving hospital. If not given at time of discharge, this information is meant to be sent to patient's GP, but this is often not the case, which results in no follow up. • Discussed HDAG Work Plan and it was agreed that providers would be invited to meetings as follows: 7th June – invite South East Coast Ambulance Service (SECamb) for 10 -15 minute talk to include question and answer session. 13th July – invite Care Managers, Lesley Brightmore and Rufus O'Brien to give their perspective on whether the discharge policy is beneficial. • 10th August – discuss feedback from questionnaires and formulate questions based on results for proposed enter and view visits to discharge lounge. Suggested carrying out visits after 10th August and before 14th September. • 14th September – Discuss outcome of visits. • Robert mentioned that the South Downs Health and West Sussex Health (Community Services) will be known as 'Sussex Community Health Trust' once integrated. 		
<p>Recommendations to Brighton and Sussex University Hospitals NHS Trust (BSUHT)</p> <ul style="list-style-type: none"> • Not to use acronyms and abbreviations in documents, i.e. TTO's <p>Completed 10.06.10</p>		
<p>Attached Papers: HDAG work plan Date of next meeting: Tuesday, 13/07/10 14.00 – 16.00, Clermont Room, Brighthelm, North Road, Brighton, BN1 1YD. For apologies and assistance please contact: charlotte@cvsectorforum.org.uk 01273 810235</p>		